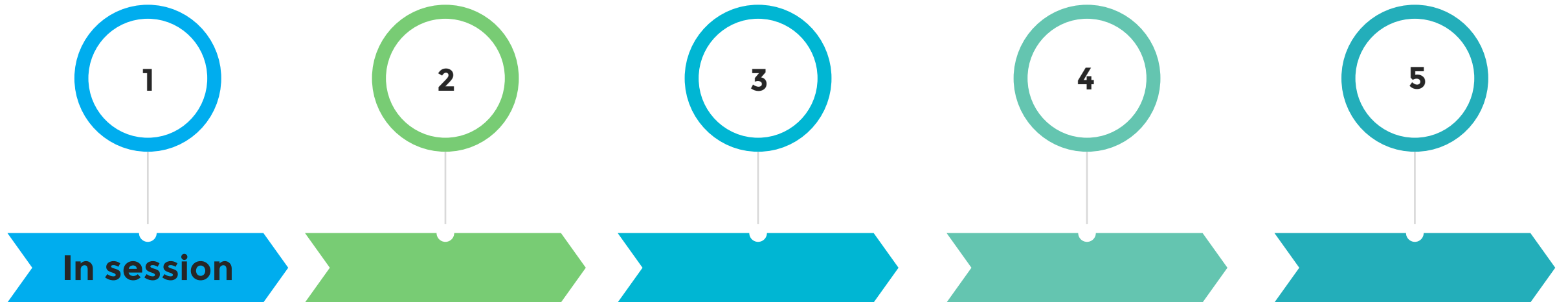


# Preparing for your Virtual Group Consultation

## - In-Session Checklist -



### In session

1

2

3

4

5

#### ✓ Introduce and reassure patients

- Check identity of patients
- Address confidentiality
- Do introductions
- Go through flow (use templates)

#### ✓ Reinforce that this works the same as face-to-face consultation

But remember there may be some glitches / delays

#### ✓ Give patients time to absorb process

You don't have to be talking throughout  
Share results/ discussion board  
Pause - then address any immediate queries before inviting any questions

#### ✓ Mute other patients in 1:1 sessions

This will mean they can still hear whilst allowing clinician to focus on individual patient consultation

#### ✓ Remember to build the consultation and summarise at the end

Patients will have heard advice given to other patients. You can refer to this where relevant, preventing the need for repetition.  
Signpost to any relevant resources